

Policy rewritten: July 2018

## Policy for Outings

A full risk assessment will be undertaken by our Health and Safety Officer, Camilla Brissenden, prior to any outing from nursery, during which steps will be taken to remove, minimize and manage any risks identified. These risk assessments will be written down and held on file.

Equipment used to assist children when they are out of nursery, will be regularly checked for its safety.

Written permission is always sought prior to an outing during which children leave the premises.

Vehicles which are used for outings are fully insured and fit for purpose and are fully compliant with all legal requirements.

If children are taken on outings from TOSH, parents' permission will always be gained prior to any such outing.

Children will be strapped and secure in appropriate child safety seating.

Ratio's for outings may be higher than those adhered to within the setting, for example if toddlers and / or two year olds are on an outing we would usually have a ratio of 1 adult to every two children.

Three year olds who go on outings with staff will have a ratio of eight children to two members of staff.