

## Progress Check at 30 Months Policy

Policy Date August 2018

All staff at TOSH will undertake a Progress Check on all children at the setting usually at the age of 30 months (two and a half years) .

If a child has been attending the setting prior to the age of 2.5 years in our Infant community (I.C.), then it would be a requirement that the child's key person in I.C. should undertake the two year old progress check on the child, as they will know the child best.

If a child joins / moves setting between the age of 2 and 3 it would be expected that the setting which had known the child for the longest would undertake the check.

The two year old check will therefore be carried out before transition to the main nursery room known as The Gosling Room (G.R.).

The progress check will identify the child's strengths and any areas where the child's progress is less than expected.

If there are significant emerging concerns, or an identified special educational need or disability, practitioners must develop a targeted plan to support the child's future learning and development involving other professionals.

Progress checks must be discussed with parents and / or carers and use it to share how the summary of development could be used at home to support the child's learning and development.

Practitioners must agree with the parents the best with parents / carers , when and how would be the best way ./ time / place to share

this information.

When practitioners share information with parents / carers, they should encourage the parents / carers to share information provided in the progress check with other professionals - for example health visitors or other relevant professionals.

If practitioners at TOSH feel there is a need to share information with other professionals, they must have the parents' permission to do so.

Two year old checks undertaken at TOSH which raise concerns about a child's learning or development must be discussed by the child's Key Person and TOSH's SENCO TEAM.

The SENCO team will then arrange to meet with the parents, and the child's key person and work together to develop a robust and strategic plan to support those areas of learning which require further development.

TOSH have agreed on a preferred Two Year Old Check Format (see appendix 1.)

The Development check will focus on all areas of learning, highlighting strengths as well as any areas of development which require support, as well as any identified weaknesses.